

SENIOR CIVIL SERVICE ASSOCIATION

NOTICE OF 2025 ANNUAL GENERAL MEETING

The 10th Annual General Meeting of the Senior Civil Service Association will be held on **Monday 22 September 2025 at 18.00.**

The meeting will be convened remotely via Zoom. Members wishing to attend should familiarise themselves with the ZOOM meeting software.

The link for the meeting as well as the agenda, draft minutes of the last year's AGM and the Annual Accounts of the Association for 2024 will be forwarded via email in the near future and information on other items will be provided at the meeting or via email.

Information for Members and Associate Members

Nominations are invited for election to the position of Chair, Honorary Treasurer and ordinary board members. In order for a nomination for election to the board to be valid, the nominee must be a **member** of the Association, must be proposed and seconded by a **member** of the Association and the nominee must agree to serve if elected.

Nominations may be made in writing to the Association in advance. However, nominations may also be made orally at the Meeting and, provided they are valid nominations, shall be accepted at the discretion of the Chairman.

There are currently eleven members of the Board. In accordance with Article 11.1 of the company's Articles of Association, three directors are required to retire by rotation at the AGM. The names of those directors retiring in accordance with this requirement will be provided at the meeting. Retiring directors are eligible for re-election. The maximum permitted number of directors is fifteen.

At the Meeting, votes may be given either personally or by proxy. Votes given by proxy must be in accordance with Articles 6.18 to 6.22 of the company's Articles of Association. The required form of proxy is set out at Article 6.20.

The Memorandum & Articles of Association of the company can be found at <https://scsa.ic/about-us/our-constitution/>.

All full and associate members are entitled to attend the Annual General Meeting. However, in accordance with Article 6.13, associate members shall not have a vote, either by show of hands, by poll or by proxy.



John Roycroft
Company Secretary

4 September 2025